



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
S N SINHA COLLEGE**

**Jehanabad
Bihar
804417**

(Draft)

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	S N SINHA COLLEGE Jehanabad Bihar 804417	
2.Year of Establishment	1970	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	4	
Departments/Centres:	19	
Programmes/Course offered:	6	
Permanent Faculty Members:	14	
Permanent Support Staff:	21	
Students:	4947	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. S. N. Sinha College is one of the oldest colleges of the district just celebrated its golden jubilee in year 2020 2. Catering the needs of socially backward and underprivileged section of the society especially women 3. More than 95% result (on average) in each department of the college	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 18-03-2021 To : 19-03-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SITIKANTHA MISHRA	Director,Director in the rank of Vice Chancellor at INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT
Member Co-ordinator:	DR. RAMACHANDRA SWAMY NARAYANASWAMY	FormerDean
Member:	DR. VANDANA KHUSHALANI	FormerPrincipal,Dayanand Arya Kanya Mahavidyalaya
NAAC Co - ordinator:	Dr. Shyam Singh Inda	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

S. N. Sinha College, Jehanbad, is a constituent college, affiliated to Magadh University in Bodh Gaya in September 1980, it follows the curricula prescribed by Magadh University.

Majority of the students enrolled here belong to the BPL, Sc/St categories. The girls, more than Boys. After admission, students with weak competence level in language proficiency and computer awareness etc. Are provided with supporting programmes in various department. Three Teachers have received national fellowships. Percentage of passed students is very high in all faculty.

The Principal conducts regular meetings with HOD's to develop different strategies for effective implementation of curriculum. The teachers are encouraged to participate in the orientation and training programme for updating their knowledge and improving teaching skill. Decision making process the department of Psychology is organizes Orientation Programmes time to time.

However space constraint all faculty shortage.

College Offers 16 UG Programme, 03 Vocational/Professional Programme, 02 Certificate Courses & 02 Value Added Courses

The college takes it as a challenge to ensure effective delivery of curriculum of academic calendar.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The college teachers adhere to admission policies of Magadh University, based on Merit and centralized online process of applying, selection and admission updates. The college organizes special programmes for advanced learners and slow learners.

Students from financial underprivileged background with financial assistance like half and full waiving of fees and scholarships sponsored by State Government, State Minority commission and some other scholarships attached to the institution. Out of sanctioned posts, only 14 teachers are working.

The college organizes seminars and debates. It also provides project based learning through which students get maximum exposure and freedom to improvise. The college is making use of innovative approaches/methods/practices to encourage and motivate the students. The college issues continuous internal evaluation and reform processes. The college performs unit test of a particular paper, Q-Answer session on a particular topic. Group interaction in class room and objective type on covered topic. The pass percentage of the students in the last five years 95%.

The college is having 10 permanent teachers with Ph.D. and remaining 4 teachers are NET/GATE qualified and pursuing their Ph.Ds.

Add-on courses like Information and Communication Technology, Communication Skill and Spoken English,

Environmental Studies, Counselling and Guidance Skills & tutorials are taken.

Overall Result of the college in University examination is more than 95%.

More than 70% teachers are using ICT, Smart Class & others e-resources.

More than 75% students belongs to downtrodden section of the society

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

The college teachers have failed to obtain any kind of Research Grants from Government Bodies associated with any faculty of the college has research cell. The college needs to improve its research and Development Cell. The college fails to conduct the workshops/seminars for the last 5 years, but for two in 2018-19 and one in 2017-18.

Herbal garden created an eco-system in the college campus has been developed.

There is a language lab for improving English communication

The college regularly conducts several extension activities such as Consequences of Tobacco Products, AIDS Awareness Program, programs under Clean India, NSS camps, Blood Donation Camps, etc.

Only one of the teacher have published their works in journal listed in UGC care list. However several teachers have published books and papers in other reputed journals

The College started publishing its annual magazine named "Indradhanush" in 2019.

Out of 14 only 5 teachers are research guides.

No research project associated with any faculty.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Infrastructure and learning resources

The college has 5 acres of land available, yet the department for separate subject have not been allotted the place. Since the college already posses lot of three space, different type of facilities including sports facility can be developed within college premises. Number of ICT enabled classrooms be increased. Online administrative and academic work requires faster internet speed which is presently 10 MBPS.

Expenditure on book-purchase is not satisfactory. Maintenance expenditure seems to be more than the infrastructure augmentation.

Total 13 classrooms, 5 laboratories, two computer labs, 1 library, 1 auditorium, 1 administrative building, two reading rooms (one for the teachers and the other for the students), one E-library unit, one language lab, small playground and botanical garden are available in the campus.

Campus is WI-FI enabled campus and it runs on solar energy.

The college has established a water harvesting

Total number of books available is 17135.

Facility for outdoor games is not upto the mark.

Only few journals, newspapers and magazines have also been subscribed.

Subscribed INFLIBNET N-List programme.

No manuscripts, thesis, reports are there in the library.

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Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

The college provides Post-Matric scholarship & freeship as per government norms. The number of students benefitted through scholarship is given in the document. Besides government scheme college should try to get some fund from Philanthropists and Alumini for economically weaker students. Out of number of capability enhancement schemes colleges has introduced since 2017 career counseling, language lab, yoga, soft skill development such activities require experts in these field which are presently done with the college teachers.

Also the present day need is to develop the bridge courses, remedial coaching, competitive exam preparation, which are not incorporated properly. Sanitary pad vending machine has been installed in girls' common room.

The grievance- redressel cell is functioning since last five years, 20 grievances are heard and each solved within seven days.

Students Progression reports shows that very few students have offered P.G. courses after completion of graduation from the college. Moreover college industry relations should be strengthen and various sector from agro industry, local industries should be invited in the college for the placement of the students.

National/international sports and cultural activities show that no students achieved National/International laurel, however one female, two male students have earned state level, also 20 medals at the college in five long years.

The college has elected student council whose representation are different college development committees. The Alumni is not registered and officials also are not decided.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

Governance leadership and Management

The Vision and Mission of the institution is to transform the college into modern 21st century institution. College management, Principal, Faculty are working together to achieve this mission. It is claimed the IQAC cell and various committees are working together to monitor and evaluate the activities of college regularly. Principal is the administrator who works for all round development of the college. The college is entering in the golden jubilee year. The management is all aware of the changing needs of the society and students. The college has prepared perspective plan which includes an auditorium with modern amenities, few agro based vocational courses and few professional courses and few professional courses like B.Ed., MCA, MBA, MLIS.

Being a constituent college of Magadh University the employees rules Teaching/Non Teaching welfare schemes, performance appraisal system is same on the pattern of University. However the college has

organised only two ICT training program for faculty and non teaching during (2014 to 2019) five years. As for as 18 committees have been formed to cater to the needs of the college. It is claimed that IQAC is working in the college since 2013 to take initiative for timely reforms in teaching learning research, organising workshops, getting feedback from all the stakeholders.

Most of the teachers have attendant Orientation, FDP & Refreshers courses.

Regularly internal audit is performed by CA.

The college has a well-defined mechanism with the Bursar and the Accountant headed by the Principal.

The Principal and IQAC, Director, are dynamic, energetic and hard working.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college has organised few programmes for promotion of gender equity but does not show the names of resource person. Apparently power consumption seems to be very low which shows annually 1200KWH. Students are taken care of by installing CCTV and Separate common room facility. Steps have taken to remove solid and liquid waste with the help of corporation. Public transport system is adopted by students and staff to avoid pollution. No locational advantages has been portrayed. Code of conduct and core values are displayed on the college website.

College can start short term courses in Human values/patenting etc.

The college seems to celebrate national festivals as well as conduct several programmes for the promotion of Universal values, but these activities have been repeated under multiple heads. Financial resources Management is proper and admission process is transparent. College has mentioned two best practices Viz (i) Technology adoption by teachers (ii) Felicitation of meritorious students in parent teacher meet. Both are student centric practices.

The distinctive area of the college modernize education for which ICT based teaching learning is incorporated.

The campus is under the surveillance of CCTV cameras which ensures 100% safety in terms of theft and any form of vandalism.

There is a girls' common room with all the facilities in the college.

The institute is very much conscious about green practices to make the campus pollution free and eco-friendly.

The vermi compost pit provides organic manure for the plants in the campus.

The college has rain water harvesting system (roof top).

100% admission Free for Girls and SC/ST Admission in traditional courses as per govt. scheme.

College actively promotes & initiative to National Development, Gender Sensitization, use of ICT, quest to excellence.

Ensures transparency in the admission process by the publication of selected admission list in the College website and notice board before the date of admission.

Solar energy resources are used and reduce Energy conservation.

Both Best practices are implemented are good initiatives.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Strength

Strength :

1. Overall 95 percent success ratio in all courses in the last five years.
2. Women intake is proportionally higher.
3. Well qualified research oriented and committed teachers with national repute.

Weakness :

1. Shortage of Teaching and Non-Teaching Staff.
2. Some of the labs are not up to the mark or updated mainly due to paucity of regular teacher and lab instructors in that department.
3. Limited land available to the college.
4. Lack of funds in the college.

Opportunity :

1. Opportunity to serve the students from the disadvantaged and deprived classes, as Over 50 % of the enrolled students from the SC, EBC and minority communities.
2. Three vocational courses - BCA, BBM and B.LIS - to hone the professional skills of the students.
3. College players have performed very well at university, district and state level and can get awards upto national level if provided proper facilities.

Challenges :

1. With the crunch of financial resources it is difficult to improve infrastructure facilities.
2. Adopting new educational technologies additional equipments are required.
3. Since it is a constituent college so updation of the courses is rarely possible.
4. it is a challenge to run the UG as well as Intermediate courses together with the limited number of faculties.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- College should apply for grants from different funding agencies.
- Research and innovations needs proper attention.
- Infrastructure requires special attention so that incomplete constructions should be attended.
- Vacant teaching and no teaching posts should be filled at the earliest.
- Being a constituent college of Magadh University, Intermediate course should be removed.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

NAAC

Sl.No	Name		Signature with date
1	DR. SITIKANTHA MISHRA	Chairperson	
2	DR. RAMACHANDRA SWAMY NARAYANASWAMY	Member Co-ordinator	
3	DR. VANDANA KHUSHALANI	Member	
4	Dr. Shyam Singh Inda	NAAC Co - ordinator	

Place

Date

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